

*Action Memo*

**SECRET**  
(CLASSIFICATION)

OFFICE OF THE DIRECTOR

65-1503  
DD/ST# 1424-65

In reply refer to  
Action Memorandum No. A-445  
Date 23 March 1965

TO : Deputy Director/Intelligence  
Deputy Director/Plans

SUBJECT : Distribution of Reports to the Vice President

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1. Arrangements have been made to send the daily Central Intelligence Bulletin and the President's Brief as well as the weekly reports to the Office of the Vice President. In addition to the Vice President himself, three individuals in the office are cleared: Mr. William Connell, the principal assistant to the Vice President; Mr. George Carroll, who is assistant in the field of national security affairs; and Miss Sandra Carlson, who is cleared to sign for reports. In addition to the daily and weekly reports, the Vice President should receive National Intelligence Estimates and those memoranda which are sent to the White House.

2. On occasion there will be other reports which are distributed to the White House by either the DD/I or DD/P, and copies of these should also go to the Office of the Vice President. The same rules will apply to the forwarding of nonperiodical material to the Office of the Vice President as are laid down in Executive Memorandum No. 13 dated 19 July 1962 and Executive Memorandum No. 91 dated 18 February 1963.

3. The Vice President, by letter to the DCI, has indicated that George Carroll will be the focal point for our dealings with his office and has stated, "Please use him in every way you deem appropriate

DD/ST&I  
REGISTRY

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to keep me informed of your production and activities." He asks that reports be addressed in care of Mr. Carroll in the Office of the Vice President, Room 176, Executive Office Building; telephone: Code 180, Extension 3972, or at home, TE 6-3928.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive Director

cc: DD/S&T  
DD/S  
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*Tech to  
JO*  
DRAFT

**SECRET**

15 February 1963

SUBJECT: Liaison with The White House


REFERENCE: Executive Memorandum No. 13, dated 19 July 1962;  
Subject: Transmittal of Information on CIA Covert  
or Clandestine Activities

1. Your attention is called to the reference memorandum which lays down the ground rules on transmitting information on CIA covert or clandestine activities outside the Agency.

2. In order to insure complete coordination on substantive or organizational matters, similar rules will be in effect for the transmittal of information of this nature.

a. Such information requested by the White House staff will, in the case of substantive intelligence, be coordinated with the DD/I and channelled through that office to the White House. It will be the responsibility of the DD/I to keep the O/DCI advised of all requests from the White House and supplied with copies of all transmittals.

b. Information of an organizational or managerial nature requested by the White House will be released by the DCI, DDCI or Executive Director, and the O/DCI should be promptly advised of all such requests from the White House.

  
Marshall S. Carter  
Lieutenant General, USA  
Deputy Director

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